



Privacy Statement

1. General

This privacy statement describes how we collect, use, process and store your personal data and what rights you have in relation to your personal data.

This privacy statement is valid from 25th of May 2018 and is available on our website <http://conference.excelolympics.com>

2. Processor

The processor of your personal data (hereinafter referred to as "processor") is Excel Olympics poslovno svetovanje, Gašper Kamenšek, s.p., Zihherlova 4, 1000 Ljubljana.

In case of inquiries you can contact Gašper Kamenšek on the e-mail address gasper@excelolympics.com

3. How do we obtain your personal data?

We obtain your personal data when you provide it directly to us by registering to a training session, registering to a masterclass, attending a conference and/or fill the participation list at the end of the training sessions and/or confirm that we can send you information on upcoming events and promotional activities.

Depending on the way you submit your data to us there are various types of personal data we store and also determines the way it gets processed. Personal data we store and process include: Name, Surname, Sex, Address of residence, Telephone number and e-mail address.

4. Why are we processing and storing your personal data?

We process your personal data to ensure that:

- legal obligations are met (e.g. invoices)
- The education process runs smoothly (making sure participants can register and attend lectures and trainings; for the purpose of checking the attendance on lectures and trainings)
- Promotional activities for the intent of informing the participants on upcoming lectures, training and other activities where the participant has given us explicit consent to do so.

5. Sharing of personal data

The processor of your personal data will never send your personal data for processing to third parties or try to obtain your personal data from other sources.



Personal data including name and surname may be sent to printer companies for the purpose of the uninterrupted process of education with the intent to obtain badges which are an entrance requirement for masterclasses and conferences.

Furthermore, the data can be used for printing of certificates for the confirmation of a successful completion of a training or course.

6. Sensitive personal data

The processor does not process or store sensitive personal data such as racial affiliation, sexual orientation, religious views, political affiliation or any other types of sensitive personal data.

7. Duration of keeping the stored personal data

Invoices will be stored for amount of time required by law.

Personal data for which the processor has explicit consent by the data subject will be stored and processed until the data subject withdraws the consent.

8. Location of your personal data

Your personal data is stored and processed within the EU.

9. Data subject rights

Under the GDPR regulation you have the following rights regarding your personal data. For any inquiry the processor will for security purposes demand a proper identification from the data subject invoking his/her rights.

- a. **Right to access your personal information**
You have the right to know which personal data is stored and processed about you. You may also request a copy of this data to be sent to you.
- b. **Right of correction**
In case you have noticed that there is a mistake in the personal data we are storing and processing, you have the right to correct it. You can request a correction by sending us new/updated personal data. The processor will update this data in all his records where this is technically possible and where permitted by law.
- c. **Right of deletion**
You have the right to request that the personal data that is stored and processed by the processor about you is deleted. This is limited to the personal data for which the processor does not have a legal obligation to keep (f.g. invoices).
- d. **Right to the limit of processing**
If you have noticed that we are storing and processing personal data that is incorrect, you can request that we stop the processing of this personal data until the personal data is properly corrected.



- e. Right to the portability of data
You have the right to request that the personal data we store and process about you is exported and sent to you in electronic form for the purpose of portability.

- f. Right to objection
When the legal basis for our processing of your personal data is a legitimate interest and you do not want your personal data to be processed further, you can object to further processing of your personal data at any time. In this case, we will stop processing your personal data. Please note that we may still be processing your personal data even if you have submitted this objection if our legitimate reasons in the particular case outweighs your interests, rights and freedoms (that is, it is not a disproportionate impact on your rights, but for us It is important that we can continue processing) as well as to enforce, implement or defend legal basis.

- g. Right to withdraw the consent
If your personal data is processed on the basis of your explicit consent and you are reconsidering it, you have the right to withdraw your consent at any time. The processor will cease to store and process your personal data.

Ljubljana, 10.9.2018